



**Word:** . . . . .

**Theme:** . . . . .

**SNACKS** Blue Highlighting means the assignment was confirmed. **Art Douglas** **Steve Smith**

TIME	Task	Title	Nov 17th 2003	Dec 1st
6:30	<b>Call to Order</b>	SAA	Rodger Ellis	Rodger Ellis
	1 Opening Comments	Presiding Officer	<b>Michelle Cerna</b>	<b>Michelle Cerna</b>
10	Guest Introductions	Presiding Officer	<b>Michelle Cerna</b>	<b>Michelle Cerna</b>
	1 Program Changes	EVP	Vicki Jeter	Vicki Jeter
	1 Pledge	P	New Member	New Member
	1 Mission Statement	M	Brenda Bates	Lisa Anderson
6:45	1 Inspirational	I	Art Douglas	Caroline Quinto
	<b>1 Toast Master of the Evening</b>	<b>TM</b>	<b>Sayed Shaikh</b>	<b>Coleen Rose</b>
	1 Joke Master	J	Jacqueline Whobrey	Steve Smith
	5 One Minute ToastMaster	OTM	Art Douglas	Rodger Ellis
	1 Introduce Grammarian	G		Dorothy Brock
	1 Introduce Wizard of Ahs	AH		Maria Jimenez
	1 Introduce Timer	TK	Steve Smith	Liz Cruz
	1 Timing Rules	TK	Steve Smith	Liz Cruz
	7 <b>Speaker1:</b>	<b>TM</b>	<b>Jack Mercica</b>	<b>Colleen Rose</b>
	7 <b>Speaker2:</b>	<b>TM</b>	<b>Hank Lee</b>	<b>Vicki Jeter</b>
	8 <b>Speaker3:</b>	<b>TM</b>	<b>Carolyn Quinto</b>	<b>Art Douglas</b>
	2 Timers Report	TK	Steve Smith	Liz Cruz
	2 Vote for Best Speaker	VC	Lisa Anderson	Juliet Lisbin
7:21	9 <b>Break</b>	SAA	Rodger Ellis	Rodger Ellis
	<b>Reconvene Meeting</b>	SAA	Rodger Ellis	Rodger Ellis
7:30	1 <b>Table Topics</b>	TTA	Juliet Lisbin	Hank Lee
	1 Timing Rules		Steve Smith	Liz Cruz
	5 Invite members to speak		Surprise!	Surprise!
	1 Timers Report	TK	Steve Smith	Liz Cruz
	1 Vote for Best Table topic	VC	Lisa Anderson	Juliet Lisbin
	9 Educational Presentation	EP	Brenda Bates	0
	1 Timing Rules	TK	Steve Smith	Liz Cruz
	1 <b>General Evaluator</b>	Introduce Evals	Rodger Ellis	Jim McComb
	3 <b>Evaluator1</b>	<b>E1</b>	<b>Jim McComb</b>	<b>Sayed Shaikh</b>
	3 <b>Evaluator2</b>	<b>E2</b>	<b>Dorothy Brock</b>	<b>Brenda Bates</b>
	3 <b>Evaluator3</b>	<b>E3</b>	<b>Brenda Bates</b>	<b>Salvadore Vasquez</b>
	5 <b>General Evaluator</b>	GE	Rodger Ellis	Jim McComb
	1 Timers Report	TK	Steve Smith	Liz Cruz
	1 Vote for Best Evaluator	VC	Lisa Anderson	Juliet Lisbin
	<b>1 Toast Master of the Evening</b>	<b>TM</b>	<b>Sayed Shaikh</b>	<b>Coleen Rose</b>
	1 Grammarians Report & Next wk Wor	G		Dorothy Brock
	1 Wizard of Ah's	AH		Maria Jimenez
	1 Secret Greeter	SAA	????	????
	1 Collection of Fines	Treasurer	Hank Lee	Hank Lee
	2 Present Speaking awards	TM	Sayed Shaikh	Coleen Rose
	2 Vote in New Members	TM	Sayed Shaikh	Coleen Rose
8:15	45 <b>Presiding Officer</b>	Presiding Officer	Michelle Cerna	Michelle Cerna
	5 Club Business & Announcements		Michelle Cerna	Michelle Cerna
	5 Guest Comments	Guests	open	open
	2 Closing Word	Presiding Officer	Michelle Cerna	Michelle Cerna
8:30	## <b>Meeting Adjourned</b>	SAA	Rodger Ellis	Rodger Ellis

ah = Ah Counter E = Evaluator EP = Educational Presentation GE = General Evaluator G = Grammarian I = Inspirational J = Joke Master Keeper m = Mission Statement

OTM = One Minute Toast Master p = Pledge S = Speaker (3 each night) TK = Time Keeper TM = Toast Master of the Evening TTM = Table Topics Master VC = Vote Counter

**Timing Rules: Speech 5,6,7 mins. Eval 2,2.5,3 mins. Table Topics 1,1.5,2 mins.**

If you are scheduled to perform a function at one of our meetings **PLEASE CONFIRM YOUR ASSIGNMENT** with Vicki Jeter at [vjeter@pp-industries.com](mailto:vjeter@pp-industries.com) or 909-392-1758 as early as possible.